



Enrolment at Nelson Christian Academy

Reference: s26 Schedule 6 of the Education and Training Act 2020

Preference of Enrolment

Preference of Enrolment will be given to the children of parents who have established a particular¹ or general² connection with the Special Character of Nelson Christian Academy and must be preferred to other children for enrolment at the school.

The Special Character is determined by New Life Ministries, Proprietor of Nelson Christian Academy, and is contained in the Deed of Integration.

Maximum Roll

Enrolments will be managed within the maximum roll prescribed in the Integration Agreement and Supplementary Agreements. If the total number of applications from preference applicants is less than the number of places available, all preference applicants will be enrolled. Where the number of applications from preference applicants exceed the maximum roll, applications will be accepted in order of priority.

Priority of Enrolment

Priority of enrolment will be given to preference applicants:

First priority	where enrolment is sought at a year level where a place is available
<i>If including all preference applicants would exceed the school's maximum roll then criteria for selection will be based, in sequence, on the second priority through to the eleventh priority</i>	
Second priority	who are current permanent Board employees, School Board members or Board of Proprietor members
Third priority	who are parents of returning students
Fourth priority	who are parents of students currently attending Nelson Christian Academy
Fifth priority	who are pastors or missionaries
Sixth priority	who are parents of former students
Seventh priority	who are former students
Eighth priority	whose children previously attended another Christian school in New Zealand
Ninth priority	whose children attended a Christian preschool or have been home-schooled
Tenth priority	who are former students of another Christian school in New Zealand
Eleventh priority	will be given to all other preference applicants

Applicants may be required to produce proof in support of the relevant priority category.

1 A particular connection is defined as an active membership or regular attendance at a Christian church or fellowship that has a similar basis of faith and doctrine as contained in the Deed of Integration

2 A general connection is defined as having/professing a similar basis of faith and doctrine as contained in the Deed of Integration

Non-Preference Enrolments

When there is pressure on the maximum roll and/or school capacity, the Board will be mindful of the requirement in Schedule 6 of the Education and Training Act 2020 that non-preference students may be enrolled only:

- if places are available after all the preference applicants have been enrolled; and
- if doing so, will not cause the school to exceed the number of non-preference students allowed in the Deed of Integration³; and
- if enrolment will not compromise the school's ability to offer places to preference students who might enrol at a later date⁴

Applications for non preference enrolment will be accepted in the following order where a class placement is available.

Priority of Enrolment

Priority of enrolment will be given to non preference applicants:

First priority	who are parents of students currently attending Nelson Christian Academy
Second priority	coming from another Christian school in New Zealand
Third priority	who are parents of former students
Fourth priority	if enrolment is sought at a particular year level
Fifth priority	for whom the school is reasonably convenient

Waitlist

If there is no space for an enrolment, a family can choose to be placed on a waiting list. The enrolments placed on the waiting list are categorised by the relevant priority ranking. Enrolment applicants are then contacted if places become available.

Participation and Attendance Dues

All enrolment applicants accept that they will be attending a school of Special Character and that their place in the school is conditional on their participation in the school's program and they accept that they will be required to pay Attendance Dues to the Proprietor and these are not voluntary.

³ Limited to 5% of the maximum roll

⁴ When the school reaches 85% of it's maximum roll, non preference enrolment will be suspended and this will continue as long as the school roll stays at or above this level